

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input checked="" type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Martin Blackett	Telephone number: 0113 37 87673	
Subject²:	Capital Funding-Playing Pitch provision in Association with Housing Development, Part Former Copperfield's College Site, Cross Green Lane, LS9.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.) The Director of City Development has approved funding from the existing City Development Capital Programme to front fund pitch works which will be recoverable upon completion of the sale of the housing site (A) in connection with playing pitch provision and authorised the incurring of the expenditure up to the amount specified in the Confidential Appendix 1 of this report.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) To facilitate the undertaking of playing pitch provision associated with and as a planning requirement to the development of adjacent Council land for housing and associated capital receipt generation.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision The Council is unable to generate a capital receipt and the housing delivery from the adjacent site unless the playing pitches are replaced within a timeframe consistent with a sale and start on site of the housebuilding.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	Alternative brownfield land funding has been considered with WYCA however timeframes for housing delivery do not meet with WYCA's requirements and given that viability issues do not arise around the housing site this potential source of funding has been discounted.
Affected wards:	Burmantofts and Richmond Hill
Details of consultation undertaken⁴:	Executive Member: Cllr Debra Coupar - various but most recently between July 2023 and September 2023 Cllr Jessica Lennox - various but most recently between July 2023 and September 2023 Executive Members are supportive of the proposals for the subject site.
	Ward Councillors: Cllr Nkole Manaka Cllr Asghar Khan Cllr Luke Farley Ward members have been consulted on an ongoing basis most recently between July and September 2023 and are supportive of the project
	Chief Digital and Information Officer ⁵ Not applicable
	Chief Asset Management and Regeneration Officer ⁶ Chief Officer Asset Management & Regeneration is signatory to this decision.
	Others: Chief Financial Officer 10 January 2024
Implementation	Officer accountable, and proposed timescales for implementation Martin Blackett
List of Forthcoming Key Decisions⁷	Date Added to List: 13 th November 2023
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	Not applicable
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature Date

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible: Not applicable	
	If published late relevant Executive member's approval Signature N/A Date	
Call-in	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public: N/A	
Approval of Decision	Authorised decision maker Angela Barnicle, Chief Officer Asset Management & Regeneration	
	Signature 	Date 18/01/2024

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.